Tally
POWER OF SIMPLICITY

CANDIDATE GUIDELINES FOR TALLY EDUCATION ONLINE CERTIFICATION EXAMS

BEFORE THE EXAM

- Use the below URL to check system compatibility on your laptop/desktop. Follow the on-screen instructions till you get the message - **LOOKS GREAT**.
  bit.ly/TEPL-SysCheck
- Ensure that no other window or application **EXCEPT** the exam window is open on your laptop/desktop (E.g. Tally.ERP 9 Software, MS-Office, Calculator etc.).
- Ensure that you have a valid **ID Proof** ready.

DURING THE EXAM

YOUR EXAM MAY GET INVALIDATED IN CASE YOU DO NOT FOLLOW THE BELOW GUIDELINES!!!

- **DO NOT** click the **STOP SHARING** button (at the bottom of the screen) once the exam is launched.
- **DO NOT** move out of the exam window or to another browser tab while giving the exam. Your exam **WILL BE TERMINATED** if you move out of the exam window.
- **DO NOT** press **F5** or click the **REFRESH** icon during the exam.
- **DO NOT** click **FINISH TEST** until you complete all sections and questions.
- **DO NOT** close the exam window until the exam is complete.
- **DO NOT** take help from any person during the exam. You will be monitored through the **WEBCAM** during the exam.
- **DO NOT** move away from your laptop/desktop during the exam. You must complete the exam in a single sitting.

You will need to REPAY for the exam if your exam gets invalidated in case of NOT following these guidelines.

In case of any conflict, Tally Education's decision shall be final .
For any issues related to exam, please contact your invigilator/institute.